

## CFI Company Formation Questionnaire

Please complete the following questionnaire so that we can prepare the relevant forms for signature. **Questionnaire can be returned to us:**

**BY EMAIL:** [companies@formations.ie](mailto:companies@formations.ie)

**BY FAX:** (01) 664 1100

**BY POST:** COMPANY FORMATIONS INTERNATIONAL LIMITED,  
22 NORTHUMBERLAND ROAD,  
BALLSBRIDGE,  
DUBLIN 4

Date: \_\_\_\_\_

### Part A – Company Details

<b>Company Type:</b>	<input type="checkbox"/>	Private Company Limited by Shares (LTD) €419.00
(tick the one required)	<input type="checkbox"/>	Designated Activity Company Limited by Shares (DAC) €419
	<input type="checkbox"/>	Company Limited by guarantee (CLG) €499.00
	<input type="checkbox"/>	Unlimited Company with Share Capital (ULC) €499.00
	<input type="checkbox"/>	Public Limited company with Share Capital (PLC) €629.00
	<input type="checkbox"/>	Owners' Management Company Limited by Guarantee (OMC) €499.00
	<input type="checkbox"/>	Owners' Management Company Limited by Shares (OMC) €419.00
<b>Company Name:</b>	_____	
<b>Alternative Name:</b>	_____	
<b>Main Activities:</b>	_____	
<b>Authorised Share Capital:</b>	_____ divided into _____ shares of _____ each	
<i>N/a for companies ltd by guarantee</i>	<i>(if not completed, we will use standard of €1,000,000 divided into 1,000,000 shares of €1 each)</i>	
<b>Or (LTD ONLY)</b>	<input type="checkbox"/>	<b>TICK HERE IF NO AUTHORISED SHARE CAPITAL REQUIRED</b>
<b>Registered Office Address:</b>	_____	
<b>Or</b>	<input type="checkbox"/>	CFI to provide
		CFI can provide registered office services for a fee of €445 plus VAT per annum. If you require more details on this service, please contact our offices.
<b>Trading Address:</b>	_____	
<i>(if different from above)</i>		
<b>Administration Address:</b>	_____	
<i>(if different from above)</i>		

<b>Company Secretary</b>		
<b>Name:</b>	_____	
<b>Address:</b>	_____	
<b>Date of Birth:</b>	_____	<b>Nationality:</b> _____
<b>Or</b>	<input type="checkbox"/>	CFI to provide
		In the case of an LTD with one director, a separate secretary will need to be appointed by law. CFI can provide a secretary for a discounted rate of €199 plus VAT <u>for the first year</u> (terms and conditions apply)

<b>Delivery Method:</b>	<input type="checkbox"/> Post – Free	<input type="checkbox"/> Collection from our office – Free
	<input type="checkbox"/> Courier Dublin City (Dublin 1,2 & 4) - €15	<input type="checkbox"/> Courier Dublin County - €25
	<input type="checkbox"/> Courier Country - €30	<input type="checkbox"/> Registered Post - €5
	<input type="checkbox"/> DHL UK - €60	<input type="checkbox"/> DHL Europe - €65
	<input type="checkbox"/> DHL International- €80	
	<input type="checkbox"/> Document Exchange -Free	Dx No: _____

<b>Additional Services:</b>	<input type="checkbox"/> First Annual Return-€89
	<input type="checkbox"/> Registered Office -€547
	<input type="checkbox"/> Secretarial Maintenance -€468
	<input type="checkbox"/> Taxes Registration - €89
	<input type="checkbox"/> Registration of Business Name €59    Name to be registered _____
	<input type="checkbox"/> Domain Name - .ie- €59                      Domain to be registered: _____
	<input type="checkbox"/> Domain Name -.com/.net/.org -€65    Domain to be registered: _____ (2 year period)
	<input type="checkbox"/> S137 Company Bond- €2,050 (2 year period)
	<input type="checkbox"/> Assistance with Bank Account Opening – From €320 <b>*(subject to final approval by bank)</b>

<b>Payment Method:</b>	<input type="checkbox"/> Call me for my credit card details
(tick the one required)	<input type="checkbox"/> Sending a cheque made out to “Company Formations International Limited”
	<input type="checkbox"/> Paying by Bank Transfer
	<i>A/c No: 04389080, Bank: AIB Capel St, Sort Code: 93-11-01 IBAN: IE31 AIBK 931101 04389080, Swift Code: AIBKIE2D</i>
	<input type="checkbox"/> I have an existing account with CFI, please invoice me

<b>Contact Details:</b>
Name in block capitals: _____
Landline: _____
Mobile: _____
Fax: _____
Email: _____
Delivery/Invoice Address _____ _____ _____ _____

	<p><b>Company Formations International Limited,</b>  <b>22 Northumberland Road, Ballsbridge, Dublin 4</b>  <b>Ph: (01) 664 1177      Fax: (01) 6641100</b>  <b>Website: <a href="http://www.formations.ie">www.formations.ie</a></b>  <b>Email: <a href="mailto:cfi@formations.ie">cfi@formations.ie</a></b></p>
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## **Part B – Directors**

*Note: Directors must be 18 years or older*

<b>Director 1</b>	<b>Director 2</b>
Surname	Surname
Forename	Forename
Residential Address	Residential Address
Occupation	Occupation
Date of Birth	Date of Birth
Nationality	Nationality
Other Directorships	Other Directorships

<b>Director 3</b>	<b>Director 4</b>
Surname	Surname
Forename	Forename
Residential Address	Residential Address
Occupation	Occupation
Date of Birth	Date of Birth
Nationality	Nationality
Other Directorships	Other Directorships

**V. Important Note:** Where a person who has consented to be a director of this company is currently disqualified under the law of another state from being appointed or acting as a director or secretary of a body corporate or undertaking, he/she must complete Form B74 which must be submitted to CRO with Form A1. Otherwise he/she will be deemed to be disqualified from acting as a director of an Irish-registered company for the balance remaining of his/her foreign disqualification.

*Please call us to discuss if this issue is relevant.*

**Part C – Shareholders/Members** (Notes: Shares not required for companies limited by guarantee)

Shareholder/Member 1	Shareholder/Member 2
Surname	Surname
Forename	Forename
Address	Address
Occupation	Occupation
No of Shares	No of Shares

Shareholder/Member 3	Shareholder/Member 4
Surname	Surname
Forename	Forename
Address	Address
Occupation	Occupation
No of Shares	No of Shares

Shareholder/Member 5	Shareholder/Member 6
Surname	Surname
Forename	Forename
Address	Address
Occupation	Occupation
No of Shares	No of Shares

Shareholder/Member 7	Shareholder/Member 8
Surname	Surname
Forename	Forename
Address	Address
Occupation	Occupation
No of Shares	No of Shares



Company Formations International Limited, 22 Northumberland Road, Ballsbridge, Dublin 4  
Website: [www.formations.ie](http://www.formations.ie) Email: [cfi@formations.ie](mailto:cfi@formations.ie)  
Company No: 153217  
Directors: Sean Kavanagh ACIS, Marc O'Connor